



Boxley

PARISH COUNCIL

www.boxleyparishcouncil.org.uk

Beechen Hall, Wildfell Close, Walderslade,
Chatham, Kent. ME5 9RU

☎ 01634 861237

✉ clerk@boxleyparishcouncil.org.uk

Clerk: Mrs Daniela Baylis

Assistant Clerk Finance: Lissi Watt

Admin/Bookings: Heidi Pearson

A G E N D A

To All Members of the Council, Press and Public

There will be a meeting of the **Finance & General Purposes Committee** on **Monday 17 July 2023** at Beechen Hall, Wildfell Close, Walderslade, ME5 9RU at 7.30pm

1. Apologies and Non-Attendance

To receive apologies from members unable to attend.

2. Declaration of Interests, Dispensations, Predetermination or Lobbying.

Members are required to declare any interests, dispensations, predetermination or lobbying on items on this agenda.

3. Minutes of the meeting of 22 May 2023 (Pages)

To consider the minutes of the meeting and if in order sign as a true record.

4. Matters arising from the minutes

4.1 None.

4.2 Any other matters arising from the minutes, but not on the agenda.

Adjournment to enable members of the public to address the meeting.

5. Financial

5.1 Bank Reconciliations – verbal report to be given at the meeting.

5.2 Financial reports (Page)

6. IT/Website/Telephones etc. (Page)

7. Policies and Procedure for Review

8. Matter for Information

To receive information.

9. Matters for Urgent Decision

None on this Agenda.

10. Items for Next Agenda

Councillors' reports and requests for items to be included on the agenda to be submitted no later than 8 September 2023.

11. Date of Next Meeting

Monday 18 September 2023

The Chairman to move that in view of the confidential nature of the business about to be considered the press and public be excluded from the meeting.

12. Report from Personnel Committee

12.1 TOIL, training, leave and sickness cover. (Verbal report to be given at meeting).

Daniela Baylis

Daniela Baylis
Clerk to the Council.

Date: 10 July 2023

Note to all councillors: You are welcome to attend and speak at meetings of committees of which you are not a member but only committee members may vote.

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.